

CBI Newsletter

Reaching the NGO Community Nationwide



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CBI Web Site Updated

CBI website was already updated. We just reform the physical structure of the web site and warmly welcome all of you to visit our site www.cbimyanmar.org

We are looking forward to hearing some feedbacks or comments on our website.



Our Vision

CBI is the leading organization providing quality training, consulting and facilitation services to Myanmar nationals and organizations working in the social development sector.

Our Mission

CBI's mission is to enhance the skills and competencies of national staff of NGOs in Myanmar in order to better serve the development of communities. To achieve this goal, we will become a center of excellence, providing quality services and facilitating communication among the NGO community and concerned individuals.

Contact CBI

No. 4, Kanbawza Yeikthar Road, Shwetaungkyar Ward 1, Bahan Township, Yangon, Myanmar, 11201.

Tel : 537 888, 538 473

Fax : 537 888

Email : cbiinfo@myanmar.com.mm , cbi@baganmail.net.mm , cbitraining@yangon.net.mm

Website : www.cbimyanmar.org

CBI is quite happy to release **LNGO Directory** for 2009 in July, 2009. manages data collection, overall design and layout, printing and delivery. has been producing Directory for both International and Myanmar NGOs since 2005.

We welcome your feedbacks or comments on the Directory.

We also invite LNGOs which are not in the directory yet, and want to be so.



Study Trip to GEI



CBI Project Manager and CBI Training Team Leader were invited to study the Global Environmental Institute in Beijing from 13-16 June, 2009. The purpose of the study was to learn how the GEI is working. It was learnt that it is working on Biodiversity and Climate Change. One main project, they are implementing, is Rural Development and Renewable Energy in South-western China. They are also advocating on environmental issues both to the business sector and the public as well as the government. Other projects implementing by the GEI are organic farming and biogas project. Discussions were made on how the Biogas technology could be appropriately transferred to rural community of Myanmar.

CBI Trainers attended Participatory Monitoring and Evaluation Training at Bangkok

Participatory Monitoring and Evaluation Training was conducted by ELD in Bangkok, Thailand from 24th to 29th May, 2009. Altogether, 11 participants from 7 different countries attended the training. Two trainers/consultants from CBI attended that training. The role of participatory M&E, applicable tools and methods were highlighted at the training. Throughout the five days, the following main topics were discussed and practiced.

- Participation and Facilitation
- Monitoring and Evaluation
- Logical Framework
- Selected Participatory Tools for M&E



New Country Director of INGO

New Director
Dr. Rebecca Htin

Former Director
Mr. Rene Martin Van Der Meijben

Organisation
World Concern Myanmar

NGO Address Changes

Myanmar/Burma Emergency Aid Network (MBEAN) changed to Link Emergency Aid and Development (LEAD).

Link Emergency Aid and Development (LEAD)

No.195, 1st Floor (Left), 38th street, (Between Maharbandhula and Anawratha road) Kyauktada Township, Yangon, Myanmar

Phone - 240 828

Email - mbean.yangon@gmail.com

PSI Myanmar

No.16, West Shwe Gone Dine 4th Street, Bahan Township, Yangon, Myanmar

Phone - 375 854-8, 375 878-81

Fax - 527 668

The Leprosy Mission International

No.12/K, Pyi Thu Lane, 7th Mile Mayangone Township, Yangon, Myanmar

Phone - 666 851

Nargis Memorial Day

A photo show was inaugurated as a commemoration of the cyclone Nargis at Park Royal Hotel in Yangon on the eve of 2nd May, 2009. The ceremony was attended by Deputy Minister for Hotel and Tourism Brig-General Aye Myint Kyu and the Ambassador of France among others. Dr. Myo Thant Tyn, Chairman of Myanmar NGO Network and Myanmar Ceramic Society and Dr. Phone Win, Managing Director of Mingalar Myanmar gave remarks and explained about the occasion. Then participants also expressed their feelings and wishes for berieved families and who lost their lives and properties. All participants lit the candles and gave tribute to the deaths by keeping silent for one minute. About 17 Myanmar NGOs showed their products and photos related to cyclone Nargis response and recovery works.



Environmental Awareness Raising



CBI-LRC Project conducted a workshop on environmental awareness raising on 6-7, June 09. This workshop was organized jointly by Myanmar NGO Network, Environmental Working Group and CBI-LRC Project. Altogether 32 participants attended the workshop. This workshop was a significant one. As it had two parts, the first part was with talks on literature & Environmental Protection by famous writers; the second part was presentation on Mangrove forest conservation and Environmental Cleanliness (Plastic Campaign) followed by group discussion on how the participants could raise the awareness of the people. Both old and young people participated with full attention and interest. After the workshop, the young people gathered and discussed on how they would work for awareness raising in their communities.

HAP: Accountability and self-assessment workshop

A trainer from CBI Training Team had a chance to participate in the "HAP: Accountability and self-assessment workshop" conducted at Local Resource Center from 12th to 13th May, 2009. Altogether 17 participants from 5 organisations joined the workshop. Most of the participants were performing in the accountability and disaster responses sectors of their respective organisations. On the first day, trainer explained the concrete concepts of accountability; participants shared their understanding and discussed application of accountability in the disaster response context. The second day was the self-assessment workshop, trainer discussed the importance of assessment, shared guidelines and techniques to assess the disaster response projects and finally participants had to assess the accountability of their projects and found ways to improve them.

Sphere ToT Lessons Learned Workshop: DRR and applying Sphere

The Sphere Project and the Humanitarian Accountability Partnership (HAP) have been supporting initiatives to strengthen the quality and accountability of the Cyclone Nargis response since June 2008. Numerous Sphere Trainings were conducted during the previous eight months, including two groups of Sphere Training of Trainers. A two-day Sphere TOT Lessons Learned Workshop was arranged by the Inter-agency Quality and Accountability Coordinator (Deborah Bickler) from 4th to 5th May at LRC in Yangon. Altogether 10 participants attended at the training. They all are the participants from two Sphere Training of Trainers during August and November in 2008. Anne Lloyd, Consultant, Sphere trainer in Myanmar July – Sept & November, and Deborah Bickler facilitated at the workshop. At the end of the workshop participants have increased knowledge not only on application of Sphere but also on different training and learning techniques. And they prepared the draft action plan for future trainings at their own organization, and joint action plan for Sphere TOTs. They also got an opportunity to share with others the lessons learnt on promoting Sphere. During the workshop all participants selected Daw Shwe Shwe Sein Latt, Team Leader of Trainer/Consultant team from CBI as a Sphere focal point person for Myanmar. With the support of CBI and Sphere project, she will work as a volunteer to promote Sphere activities in Myanmar.



Social Science Training - Myanmar Egress

Myanmar Egress organized and conducted an academic training on Social Science from July 7 to 22, 2009. It was supported by Konrad-Adenauer-Stiftung e.V. Germany. Excellent professors and lecturers from international universities gave lectures on Research Methods, Public Policy, International Relations, ASEAN, etc.,. About 40 participants from different backgrounds, including four staffs from CBI Team, attended the training. Lecturers gave as much knowledge within two weeks as they could. Participants got the opportunities to learn not only related subjects but also the way of critical and analytical thinking on social affairs. CBI appreciates Myanmar Egress for their effort to introduce Social Science to Myanmar Society and thanks for giving the opportunity to attend.

Final Workshop on "Process Consultation in Organization Development (OD)"

Process Consultation is a set of activities on the part of the consultant that help the client to perceive, understand, and act upon the process events that occur in the client's environment in order to improve the situation as defined by the client (Schein 1987). Process Consultation is one of the key activities that go on at the beginning of and throughout an organization development (OD) effort. The Organizational Development Team from World Concern (WC) organized a final three-day training workshop on "Process Consultation in Organization Development" from May 8-10 at Pyin Oo Lwin. This is the 4th and final workshop of a series of 4 training workshops. Susan Stewart and 6 other facilitators from WC and CBI facilitated at the workshop and three from CBI, five from the World Concern and two from partners of Oxfam participated at the workshops. All participants increased their knowledge about process consultation and improved process consultation skill at the end of the workshop. They also got the opportunities to share, exchange and learn from each other during four workshops. They also practiced process consultation with their own client organization. Other three workshops were conducted in July and November in 2008, and February in 2009 at Yangon, Myitkyina and Lashio respectively.

CBI / UNDP ERC Capacity Building Activities

CBI/UNDP Project on capacity building of Early Recovery Committee observation mission to learn lesson on previous activities of UNDP regarding ERC Capacity Building in Bogalay Township was conducted on 5th and 6th of March 2009 and ERC Capacity Building Project staff members accompanied by the responsible officials from UNDP (Ms. Sudha Gooty and Dr. Maung Maung Sein) visited Bogalayto learn from the Township Management Team members as well as field ERC Promoters in Bogalay Township. The ERC CB project team members were able to collect the information and facts about the ERC Capacity Building training and implementation. The strengths and weaknesses of their operation were also learned. Initial Assessment of 22 selected ERCs in 4 Townships were conducted



in March 2009. The findings, opinions and recommendations on the initial assessment of ERCs were prepared and submitted to the UNDP on 13 May 2009. The overall result shows that the findings on formation, roles and responsibilities and functions and management of ERCs are satisfactory and some ERCs especially in Ngapudaw and Kyaiklat Township are above average. In terms of transparency, accountability and networking, many ERCs need to be improved and strengthened through training/dissemination and consultation though few ERCs were found good in these fields according to the initial assessment. The CBI ERC Capacity Building Team has formulated appropriate training design and time table and developed suitable training materials and handouts as well as IEC materials based on the findings and learning from the Lesson Learn Mission to Bogalay Township. These IEC Materials are found relevant, appropriate, attractive, applicable and effective in the training of ERC Members and in their village surrounding. These IEC materials can be said as the creative and innovative products of the UNDP/CBI ERC CB Team. The first Pilot Training was successfully held at 4 Storey Monastery of Labutta Township from 28 to 30 April 2009 as scheduled. The 16 trainings in four townships (Laputta, Mawlamyinegyun, Ngapudaw, Kyaiklat) with 480 members from 180 ERCs were successfully held during



April - June 2009. The disseminating sessions were also successfully conducted at the selected villages after completion each training in respective townships. Total of (36) ERCs were visited and dissemination sessions were conducted as planned by consultants from UNDP/CBI ERC CB Team during 1st May to 10 June 2009. The training team members and dissemination consultants are writing their reports and these reports will be made available at the end of June 2009 and ready to be submitted to the UNDP. Measures are being made in consultation and coordination with the concerned officials of UNDP for successful implementation of the remaining two important tasks such as consultation sessions in selected 50 ERCs and end of project assessment of 22 ERCs in 4 Townships in the Delta during July and August 2009.

Creative Thinking and Problem Solving Training

As a first time, CBI Training Team conducted a three-day training on “Creative Thinking and Problem Solving” from 24th to 26th June at CBI. Total 25 participants from 18 INGOs and 7 LNGOs actively participated at the training. The purpose of the training was to introduce the ways and techniques of problem solving and decision making through creative thinking to the participants in order to become more creative thinkers and effective decision makers. Participants have understood the function of mind and brain and clear framework for decision making process. They have also practiced different techniques to enhance their creative thinking and problem solving skills such as mind mapping, win-win thinking, lateral thinking, brainstorming and six thinking hats methods. They also brainstormed creative ideas together to find out the solutions and solved their own problems during the training by using divergent-convergent thinking model and group problem solving and decision making model. According to the many applications and request from LNGO participants, CBI Training Team will conduct this training again from 3-5 August for LNGO staffs and members with the support of CBI-LRC Capacity Building Project.



Voice of the Participants:

“If possible, please conduct this training once a year.”

“Very effective and helpful to apply in actual case.”

Facilitator Development Programme (FDP) Modular Training



Introducing Experiential Learning Cycle (ELC) Method

The modular course on Facilitator Development Programme has been launched since 2006. The forth modular course was successfully completed in June 2009. The course was a kind of Training of Trainers (TOT) programme and all participants got opportunity to practice the facilitation skills and tools which they had learnt in the training. Among inhouse training, the number of participants was the highest in this course and most of them are from LNGOs. Altogether 5 participants from 4 INGOs and 24 participants from 23 LNGOs attended the training. CBI trainers introduced new facilitation methods in this modular course.

“I really like the practice sessions because I can learn about myself.”

“All facilitation skill and methods are applicable in our work”

“We satisfy with this course because we can learn more in detailed about facilitation.”

Project Cycle Management Training for World Vision

CBI Taining Team conducted the Project Cycle Management Training for the staff of World Vision (total=16, male-6, female-10) in Yangon. It was a three-day customized training on 19-21 May, 2009. Training contents and handouts were designed and developed based on prior discussions with World Vision. Purpose of this training was that the participants will receive good knowledge of the project cycle management to be able to apply in development projects. At the end of the training, participants understood phases of project cycle management and elements of each phase, the different types of “situation analysis” and model of “problem analysis”, “need assessment” and “stakeholder analysis”. Participatory way of learning through experiential learning cycle was used for the whole training.

Voice of the participants:

“Good time management, respect to participants, listen well and explain well to participants.”

“I like the training because of two way communication and experience sharing and learning method.”

“We get a chance to discuss every topic effectively.”

“It is better if CBI could try to provide the training in other cities.”



Project Cycle Management Training for HIV/AIDS Alliance

CBI Training Team conducted the Project Cycle Management Training for partner CBOs of International HIV/AIDS Alliance from 28th to 30th April, 2009 in Yangon. The purpose was to get the knowledge of the project cycle management to be able to apply in development projects. During the training, participants learnt the phases of project cycle management and elements of each phase. They also planned and designed a sample projects. They got better understanding on M&E techniques for project evaluation. Altogether 25 participants (10 females & 15 males) attended the training. Some were project managers and others were senior project staffs. Participatory way of learning through experiential learning cycle was used for the whole training.



Voice of the participants:

“Everything is OK, the best is facilitation.”

“It is a very useful training so we want to join similar training in next time.”

“The training provides us very knowledgeable facts and important learning points for our project management.”

“We satisfy with what we got and trainers’ effort.”

Eden OCA Follow up Workshop

One of the activities of CBI is to provide consultancy service to an organization development for NGOs. Four local organizations requested CBI to provide OD services. As a first step of OD service, two CBI trainers conducted half day Organization Capacity Assessment (OCA) follow-up workshop for Eden Handicapped Centre. There were some progresses within organization after OCA workshop. Human Resource department had been established and their own HR policy had been developed. They also expanded organization activities and network among other NGOs. They had also prepared two month action plan by the facilitation of CBI Trainers.

Social Mobilization & Participatory Rapid Appraisal Training for CESVI

CBI Training Team conducted the Social Mobilization & Participatory Rapid Appraisal Training for CESVI from 22 to 23 April, 2009. Total 20 participants (16 males & 4 females) from CESVI and its partner organization attended the training. Most of the participants had project experience. Trainers focused on how to apply knowledge and experience gained from the training to their community development projects/field level. At the end of the training participants understood the concept of social mobilization, identified the basic concepts of community development process, learned how community participation is important, practiced the facilitation skill to become a good social mobilizer, got the knowledge and practical experiences of PRA tools and learned and shared with each other based on their experiences. Participatory way of learning through experiential learning cycle was used for



the whole training. Participants assessed that the training was useful and applicable in their community development projects. Participants actively participated and they satisfied with the achievement of the training objectives and their expectations as well as the outputs produced.

Voice of the participants:

“All of the training sessions are equally attractive.”

“Role-play training sessions I like the most,

because we learn and never forget to apply in our working environment.”

“Conceptual games reflect the learning content.”

“It is very effective and useful in the practical field.”



CBI-LRC Training Calendar (July to August 2009)

No	Training Title	Delivery	Closing	Confirmation	Venue	Facilitator
1.	Community Facilitation	29-30 July	22 July	24 July	LRC	CBI Training Team
2.	Creative Thinking & Decision Making	3-5 August	29 July	31 July	CBI	CBI Training Team
3.	Financial Management	11-14 August	3 August	5 August	LRC	CBI Training Team

Community Facilitation for Participation and Strengthening CBOs



Participants said that

- “We know the facilitation methods more.”
- “We can appreciate the strength of community based organizations.”
- “Now, we know the ways to strengthen the CBOs.”
- “We know now that trust in community is important.”

“We satisfy to get a comprehensive knowledge of social mobilization and community mobilization.”

“We enjoy experience sharing sessions and would like to have more sharing sessions.”

Social Mobilization --- World Vision

As Social Mobilization Training was requested by many participants, World Vision organized it again on 5–7 May, 2009 in Yangon. Altogether 22 participants attended the training. Most participants are community development facilitators and they have a good knowledge and practical experience of community development.



Social Mobilization Training --- LRC



CBI Taining Team conducted Social Mobilization training with the support of Local Resource Center. It was three-day training and conducted for the LNGOs and CBOs from 10 to 12 June 2009. 21 participants from 11 LNGOs joined the training. Most of them were field staffs, supervisors and managers who had direct contact with community. Participatory community development, social mobilization, community facilitation, community meeting management and community leadership were discussed in this training. From this training, participants had knowledge on understanding the community development and community facilitation and had a chance to practice various kinds of community facilitation tools.

Community Participation --- LRC

Community Participation training was conducted from 20 to 22 May, 2009 at the Local Resource Center for the staff who are working in Community Based Organizations (CBOs). Altogether 22 participants from different organizations attended this three-day training. The main purpose of the training is to have a comprehensive knowledge of the importance of community participation and ways to facilitate the community and to be able to apply in development projects. The program was divided into three main parts as: Community Development Process, Community Participation and Community Facilitation.

At the end of the program, participants were able to understand

- approaches and methods of community development
- levels of community participation and
- how to apply the facilitation methods in community development activities



Social Mobilization --- Merlin



CBI Training Team conducted Social Mobilization Training for Merlin staffs from Delta Area from 6th to 8th April, 2009. Altogether 30 participants attended the training. They were Deputy PMC, Liaison Officers, National M & E, Area Managers, Medical Officers, BCC Project Officers and Project Officers. Some staffs from Ministry of Health in Delta Area were also invited. The training was designed as a TOT training and participants were expected to conduct such trainings at their projects. Trainers designed the training based on the work nature and context of the participants and they also shared and discussed on how to conduct trainings to rural community. Participants also had a chance to share their practical experiences on facilitating the community. By the end of the training, Participants were confident to conduct such training by their own in their project and they also had knowledge to conduct effective trainings.

Participatory Rural Appraisal (PRA) Training

Participatory Rural Appraisal Training was conducted in CBI by two trainers on 12-15 May, 2009. The purpose of the training was to understand, practice and apply PRA concepts and tools in community development works. There were 22 participants and most of them were field workers and only a few were office staffs. In this training, field trip exercise was also included. In the first three days, 19 PRA tools were introduced and practiced. On the last day, with the kind help of GAA, all participants did exercise with some PRA tools with three villages in Htantapin Township.



Participatory Project Management (PPM) --- Module Course

CBI Training Team conducted Participatory Project Management Modular Course from February to May 2009. The programme was divided into three modules as: "Participatory Project Development", "Participatory Project Planning and Design" and "Participatory Project Monitoring and Evaluation". Module II and III also included one day field trip / field work.



Altogether, 24 participants from 19 organisations attended this modular training. There were 6 participants from INGOs and 18 from LNGOs and CBOs. Three participants from 2007 and 2008 PPM module course who were not able to complete also joined this training. Participants also had a chance to meet and discuss with external resources persons from reputable local NGOs. After the training, participants understood the use of PAR, logical framework, monitoring and evaluation and they were able to compile the logical framework of their project.



CBI Training Calendar (July to December 2009)

No	Training Title	Delivery	Invitation	Closing	Confirmation	Reporting	Facilitator
1.	Staff Development	12-14 August	24 June	22 July	29 July	4 September	CBI Training Team
2.	Community Disaster Preparedness and Management	2-4 September	15 July	12 August	19 August	25 September	CBI Training Team
3.	Proposal Writing	23-25 September	5 August	2 September	9 September	16 October	CBI Training Team
4.	Facilitation Skill	7-9 October	19 August	16 September	23 September	30 October	CBI Training Team
5.	Report Writing	4-6 November	16 September	14 October	21 October	27 November	CBI Training Team